

MINUTES OF A MEETING OF THE  
HUMAN RESOURCES COMMITTEE HELD  
IN THE COUNCIL CHAMBER,  
WALLFIELDS, HERTFORD ON TUESDAY  
25 MARCH 2014, AT 2.00 PM

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PRESENT: Councillor Colin Woodward (Chairman)  
Councillors P Ballam and Mrs D Hone

OFFICERS IN ATTENDANCE:

Lorraine Blackburn	- Democratic Services Officer
Adele Taylor	- Director of Finance and Support Services

631 **PAY POLICY STATEMENT**

The Head of People and Property Services submitted a report on the Pay Policy Statement 2014/15. The Director of Finance and Support Services stated that the Pay Policy Statement needed to be agreed every financial year and published annually under Sections 38 to 43 of the Localism Act 2011. She summarised what the statement needed to include in terms of the Council's policies and explained the definition of the term "remuneration", and payments, including any bonuses, to senior officers, the detail of which was set out in the report.

The Director of Finance and Support Services drew Members' attention to an amendment under "Pay Ceilings" within Essential Reference Paper "B", stating that the second paragraph should now read "The basic pay ceiling (i.e. including additional payments and professional fees where appropriate) for Director posts will be £90,000".

**The Committee supported the report, as now amended and recommended its approval.**

**RECOMMENDED - that the Pay Policy Statement for 2014/15, as now amended, be approved.**

632 URGENT BUSINESS

The Chairman stated that with his consent, the meeting had been convened to consider a report on the Pay Policy Statement, as an urgent item of business in order to ensure compliance with Section 39 (2) of the Localism Act 2011 regarding the publication of the statement by 31 March 2014 and in order to facilitate the work of the Council.

633 APOLOGIES

Apologies for absence were submitted from Councillors J Ranger, P Ruffles, J Thornton and N Wilson.

634 MINUTES

RESOLVED - that the Minutes of the Human Resources Committee meeting held on 15 January 2014 be approved as a correct record and signed by the Chairman.

The meeting closed at 2.15 pm

Chairman .....

Date .....